

The Fourth Asia-Pacific Regional Conference on Underwater Cultural Heritage
(APCONF 2020)

RESERVATION FORM (RLB72944) (3/22 – 3/28, 2020)

Reservation Information

Mr
Guest Name : Ms _____
(Last name) (First name)

Contact Method : Tel No: +()-()- Fax No: +()-()
Email : _____

Room Types : Standard single room : NT\$ 1,950 per night
 Semi-Suite (one queen size bed) : NT\$ 3,420 per night

Arrival Date : _____ **Departure Date** : _____

Guarantee Information :

VISA Master American Express
 JCB Diners

Credit Card _____

Cardholder's Name _____

Credit Card No. _____

Expiry Date _____

Cardholder's Signature _____

Hotel Remarks

1. Room Rate is inclusive of breakfast , tax and 10% service charge.
2. Check-in time after 3:00pm, check-out time before 12:00 noon
3. **Reservation in advance is required and subject to availability.**
4. Smoking is prohibited inside The Howard Civil Service International House Taipei.
5. For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: rv2102-ih@howard-hotels.com.tw before **February 15, 2020**
6. **For no-show or cancellation within 48 hours, one night deposit will be charged.**
7. **Please contact with us by e-mail or fax if you have not receive the confirmation.**
8. **If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 24 hours will incur a charge of 100% transportation fee.**

Transportation Arrangement (from Taoyuan International Airport to the Hotel)

No need

Benz (1~2 persons, NT\$1,700/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____

Mini-Van (3~6 persons, NT\$2,100/per trip), the number of persons: _____
Check in date : _____ Flight No. : _____ arrival time : _____